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PHPDA Governing Council Meeting Minutes

Tuesday, September 8, 2026
5:30 PM – 7:00 PM

Location: Quarters 2 Building, Pacific Tower, 1200 12th Ave S., Seattle, WA 98144
Virtual Location: https://us02web.zoom.us/j/87010373058?pwd=XGmL8YOAYbOxBHRk3lFvHTGLDqCext.1
Phone Option: +1 253-205-0468
Password: 376083
Meeting ID: 870 1037 3058

MEMBERS PRESENT		NOT PRESENT	ALSO PRESENT	
Douglass Jackson	Doris Koo		Nicole Porcello	Christina Hulet
Nancy Sugg	Bob Cook		Denise Stiffarm	Michael Finch
Diane Pietrowski	Martine Pierre-Louis		Whitney Regan	Akanksha Jayanthi
Blishda Lacet	Nicholas Ramirez		Denise Rhiner	
Nancy Long				

Call to Order

Nancy Sugg called the meeting to order at 5:39 p.m. The meeting began late due to technical difficulties which was later determined to be a Zoom-wide connectivity issue.

A quorum was present. There were no public comments.

Meeting Minutes

Nancy Sugg asked for a motion to approve the following meeting minutes:

- Governing Council Meeting – August 11, 2026
- Finance Committee Meeting – August 5, 2026
- Program Committee Meeting – March 4, 2026

Martine Pierre-Louise moved. Douglass Jackson seconded. 8 of 9 were in favor. 1 abstained, Nicholas Ramirez.

Personnel

Executive Director Search Update

The Program Committee Chair shared an update regarding the Executive Director search. She explained that the Search Committee met with the Search Firm at the end of August and went through the candidate profile and job application.

She shared that there were already 15 applicants. She also let the Governing Council know that the Search Firm, Glick Davis & Associates (GDA) would be sending emails to each Governing Council member with the Executive Director profile so that members could share on their LinkedIn accounts. She also encouraged anyone who wanted to suggest a potential candidate to let her or GDA know. There were a few clarifying questions regarding the application and the duration of the posting.

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Property Management & Real Estate

Quarters Update

Removal of air conditioning equipment:

- Denise Stiffarm shared an update regarding the AC units for the Quarters buildings that were damaged. She shared a proposal from the Property Manager to cap those units, so they do not leak environmental fluid and result in a fine.
- She explained that the Acting Executive Director discussed this with the Property Manager, and the proposed cost of the work would be just over $10,000 after tax. Therefore, this would need to be voted on by the Governing Council for approval.
- The Governing Council Chair had more information to share about the proposal, but due to the Zoom-wide connectivity issue, the meeting was interrupted.

Adjournment

Nancy Sugg asked for a motion to move this vote and discussion about the Quarters Update and the remaining items on the agenda to a different date when the Zoom connectivity problems that were hindering communication among all attendees and the meeting's progress were resolved.

The Governing Council Chair indicated that there were time-sensitive matters on the agenda and that they should not wait until October to address them. The Governing Council agreed to vote to reschedule the rest of the meeting and plan a Special Governing Council meeting before the regular October meeting.

Bob Cook moved. Douglass Jackson seconded. 9 of 9 were in favor.

The meeting adjourned at 5:59 p.m.

Minutes Approved: Signed by: Douglass Jackson 029AF0B61B324C4... 9/23/2026 (Date)