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PHPDA Governing Council Meeting Minutes

Tuesday, August 11, 2026
5:30 PM – 7:00 PM

Location: Quarters 2 Building, Pacific Tower, 1200 12th Ave S., Seattle, WA 98144
Virtual Location: https://us02web.zoom.us/j/87010373058?pwd=XGmL8YOAYbOxBHRk3lFvHTGLDqCext.1
Phone Option: +1 253-205-0468
Password: 376083
Meeting ID: 870 1037 3058

MEMBERS PRESENT		NOT PRESENT	ALSO PRESENT	
Nancy Sugg	Bob Cook	Douglass Jackson	Nicole Porcello	Christina Bernard
Diane Pietrowski	Martine Pierre-Louis (arrived 5:35 p.m.)	Doris Koo	Denise Stiffarm	Christina Hulet
Blishda Lacet	Nancy Long	Nicholas Ramirez	Whitney Regan	

Call to Order

Nancy Sugg called the meeting to order at 5:32 a.m. A quorum was present. There were no public comments.

Meeting Minutes

Nancy Sugg asked for a motion to approve the following meeting minutes:

- Governing Council Meeting July 14, 2026
- Special Governing Council Meeting – August 5, 2026
- Finance Committee Meeting – June 3, 2026

Bob Cook moved. Blishda Lacet seconded. 5 of 5 were in favor.

Nancy Sugg welcomed and introduced the newest Governing Council member, Nancy Long. She explained her background and then the rest of the Governing Council and staff introduced themselves.

Finance and Operations

Q2 2026 Financial Statements

The Acting Executive Director presented the 2026 Q2 Financial Statements. She noted that both statements have already been reviewed and approved by the Finance Committee. She explained the non-routine items that came up in these months.

- She noted that Tower operating and reimbursement will usually fluctuate from month to month.
- There is now a fixed assets line “construction in progress” for the work being done on the windows and brickwork for the Quarters building.
- In June, the Quarters Feasibility Study was completed by consultant Sarah Westneat.
- Meals costs have been slightly higher due to more meetings in person this year.

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Nancy Sugg asked for a motion to approve the Q2 2026 Financial Statements. Diane Pietrowski moved. Martine Pierre-Louis seconded. 6 of 6 were in favor.

Professional Services

Renewal of Professional Services Relationship with Clark Nuber (Resolution 07-2026)

The Acting Executive Director discussed the need to renew the professional services relationship with Clark Nuber, the auditing firm. All professional services with PHPDA need to be renewed once every 3 years and Clark Nuber is up for renewal this year.

- There have been some conversations about putting this role out to bid for new auditors soon. The Finance Committee discussed how it might be too late to put it out for bid for 2026, but that they could potentially do so for 2027.
- The Finance Committee agreed to bring Resolution 07-2026 forward to the Governing Council. The Resolution authorizes PHPDA to work with Clark Nuber for three years. The Acting Executive Director recommended that they use the auditing firm for at least one more year. She explained that the Resolution does not commit us to three years.
- The Finance Committee Chair emphasized that Clark Nuber is a great auditor to work with nonprofits and public entities, and that they have done great work with the PHPDA.

Bob Cook moved to approve Resolution 07-2026 to renew the professional relationship with Clark Nuber. Blishda Lacet seconded. 6 of 6 were in favor.

Strategic Transformation

Christina Hulet led a discussion on the next steps in the Strategic Transformation process, with the hope that the Governing Council can work on finalizing their strategic direction for the upcoming grant cycle.

- She briefly went over what they have decided already, namely the elevator pitch the GC worked on at the Retreat: “PHPDA is a strategic grantmaker and campus steward, anchored in populations experiencing the greatest health inequities, with the purpose of curating evidence to change systems.” She noted that what was left unresolved was how else they might want to narrow the focus for the upcoming grants.
- She reminded the Governing Council that they had three core decisions to work on:
    - How often will we issue grants?
    - How long will grants run?
    - What will we focus on in the first cycle?

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- Christina reviewed their process so far and explained the various phases they have already completed: the discovery phase, the June Retreat, and discussion at the last Governing Council meeting in July.

The Acting Executive Director shared some Financial Scenarios regarding grantmaking cycles and options for how they could stagger them.

- She explained some of the nuances of what will change financially throughout the years depending on the amount and frequency of the grants. She included the detailed rental income, operations costs, and balance of savings with each scenario.
- There was discussion about whether they might still want to award some form of responsive grants, particularly to help smaller organizations, and whether they could see the financial projections with those included. Christina Hulet explained that they could adapt any of these scenarios to include them.
- One Governing Council member emphasized the importance of PHPDA giving organizations funding they can rely on over a longer period. Regarding the environment we are in and the merging crises of losses in infrastructure of our community health system, she said that is hard to look around the corner. She believes this environment lends itself to more frequent cycles since the environment is so unreliable.
- The Governing Council discussed whether the longer grant cycle promotes sustainability, and how they could potentially adjust the funding over the time period to help smaller organizations with less capacity. They wondered whether they might need a cost-of-living adjustment for the funding or a way to help the organization's sustainability after funding.
- The Governing Council returned to the discussion about how often they want to issue grants, noting that the details of the sizes of grants and other logistical factors can be decided by the Program Committee or the GC later. Christina Hulet asked how often they want a new cohort and if they envision one round of grants at a time. She noted that two of the absent Governing Council members gave their input before the meeting, which she shared with the group.
- Regarding how long the grants would run, the Governing Council discussed the 6-year option. In the scenarios presented by the Acting Executive Director, the assumption was 6 years.
- After discussion about how the cohorts might work, the group leaned toward having a new cohort every two years.

The Governing Council then discussed whether they might want a more focused area for the upcoming cycle.

- Christina Hulet reminded the group of the panels with the community-based organization leaders from March and May and some of the outcomes of those conversations, namely what was important to the community and how PHPDA can be most helpful. She went through the focuses they discussed at the June Retreat.

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- From there, Christina created a few buckets of focus areas that have emerged from the June and July discussions. She asked the GC members to name their top 2 from this list. The top two focus areas that emerged from this exercise were Mental Health and Primary Care.
- The Governing Council discussed Primary Care and what that means—and how whole-person, culturally grounded care is part of the best possible provision of primary care. They wondered if this would work as a focus area or if it might be too broad, which could lead to them receiving many applications again.
- There was further discussion about Mental Health and whether it should be broadened to Behavioral Health.
- Christina Hulet noted that Primary Care broadly described has a lot of support across the Governing Council, and perhaps it might be a good place to start and then move toward Behavioral Health for the second round.
- Christina Hulet explained that the Executive Committee will meet at the end of the week and will take this general consensus and prepare it in a more refined presentation for the September meeting.

Adjournment

The meeting adjourned at 7:01 p.m.

Minutes Approved: Signed by: Douglass Jackson 029AF0B61B324C4... 9/23/2026 (Date)