



PHPDA Special Governing Council Meeting Minutes

Wednesday, February 25, 2026

11:00 AM – 12:00 PM

Location: Quarters 2 Building, Pacific Tower, 1200 12th Ave S., Seattle, WA 98144

Virtual Location:

<https://us02web.zoom.us/j/83095787352?pwd=2FU5Hu2Osla8cYFbraDYtpRUAZXqWO.1>

Phone Option: +1 253-205-0468

Password: 771346

Meeting ID: 830 9578 7352

MEMBERS PRESENT		NOT PRESENT	ALSO PRESENT	
Douglass Jackson	Diane Pietrowski	Doris Koo	Nicole Porcello	Christina Bernard
Nancy Sugg	Martine Pierre-Louis		Denise Stiffarm	Michael Finch
Nicholas Ramirez	Blishda Lacet			
Bob Cook				

Call to Order

Douglass Jackson called the meeting to order at 11:01 am. A quorum was present. There were no public comments.

Meeting Minutes

Douglass Jackson asked for a motion to approve the meeting minutes from the February 10, 2026 Governing Council Meeting. Bob Cook moved. Nancy Sugg seconded. 6 of 7 were in favor. 1 member abstained, Nicholas Ramirez.

Grantmaking

LOI Review – Invitations to Submit Major Grant Applications

- The Governing Council Chair thanked everyone on the LOI Review panel. The panel met February 24 and agreed on 13 programs they would like to recommend moving forward in the grant making process and invite them to submit full applications.
- He stated that they received over 70 LOIs, noting that last year they received around 120. The review panel believes that the focus areas created for this year’s grants resulted in fewer LOIs received. However, he still sees great need in the community with loss of funding for many organizations.
- The Program Committee Chair thanked the PHPDA staff for putting the spreadsheet together for the LOI review meeting, and the reviewers for investing their time to look through all the LOIs. She noted how difficult it is to say no to great organizations, but believes we have a good group of 13 that represent all the focus areas well.
- The Acting Executive Director summarized how much money is available for the grants and what the next steps in the grantmaking process are.
 - There are 13 recommended for applications. The total ask among those is \$2.175 million, and there is about \$1 million available, which she noted is typical. We usually end up with 6 or 7 grants awarded, so about half of those invited will get funding. If the GC votes to



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invite these 13 today, all organizations who submitted LOIs will be notified tomorrow about their decision.

- Those that are declined will have the opportunity to receive feedback from staff. The 13 invited forward will meet with staff, receive feedback or questions that were brought up in the LOI review, and they will receive a video with instructions about the application process. The full applications will be due March 26th, one full month after they are notified.

Douglass Jackson asked for a motion to approve the recommendation from the LOI reviewers to invite the 13 organizations forward for grant applications. Diane Pietrowski moved. Blishda Lacet seconded. 7 of 7 were in favor.

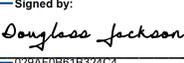
Property Management & Real Estate

Executive Session per RCW 42.30.110(1)(c)

- The Governing Council entered Executive Session at 11:10 am for 30 minutes to discuss Property Management and Real Estate matters pursuant to RCW 42.30.110(1)(c).
- The Governing Council exited Executive Session at 11:30 am.
- The Governing Council Chair asked for a motion to re-enter Executive Session at 11:31 am for 5 minutes. Bob Cook moved. Nick Ramirez seconded. 7 of 7 were in favor.
- The Governing Council exited Executive Session at 11:35 am.

Adjournment

The meeting adjourned at 11:35 am.

Minutes Approved:


Signed by: Douglass Jackson

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3/11/2026
 (Date)