



PHPDA Program Committee Meeting Minutes

Wednesday, August 6, 2025

7:30 AM – 8:30 AM

Location: Quarters 2 Building, Pacific Tower, 1200 12th Ave S., Seattle, WA 98144

Virtual Location: Meeting ID - 878 4201 1777

<https://us02web.zoom.us/j/87842011777?pwd=V9DUYMDqMaZbevamLuM2pXXZH8qGrq.1>

Phone Option: +1 253 215 8782

Password: 918007

MEMBERS PRESENT		NOT PRESENT	ALSO PRESENT	
Nancy Sugg	Douglass Jackson		Christina Bernard	Mallory Fitzgerald
Doris Koo (arrived at 7:52 a.m.)	Martine Pierre-Louis (arrived at 7:50 a.m.)		Whitney Regan	

Nancy Sugg called the meeting to order at 7:30 a.m. A quorum was not present. There were no public comments.

The Committee members present chose to discuss the program and grant reports first.

Seattle University Law Clinic Final Report

Acting PHPDA Executive Director reviewed the Seattle University (SU) Health Policy Advocacy Clinic Final Report on the Spring 2025 clinic.

- Third year and last year PHPDA will fund the clinic. SU continues to look for funding to continue the clinic. The professor would prefer the clinic run both Fall and Spring semesters so the students can experience the full range of work.
- This year SU shifted the clinic to Spring semester rather than Fall semester. The students were able to do more hands-on work, such as write actual policy briefs because the clinic coincided with the 2025 Washington State legislative session.
- The structure of the clinic follows a similar direction other law schools are going in, which is moving to more experiential learning within the field. The clinic helps students understand how lawyers participate in policy development and implementation.
- Only one past or current PHPDA grantee participated in the clinic this year. If SU receives future funding for the clinic, PHPDA will continue helping SU connect with past and current PHPDA grantees that may be interested in participating in the clinic.
- The Committee acknowledged the strong partnership between SU and PHPDA.

Nimble Grant Quarterly Reports

PHPDA Grants & Program Specialist provided a summary of the 2024 Nimble Grant Cycle 2 quarterly reports, highlighting both the challenges and successes reported by grantees. The Program Committee discussed report highlights:

- One grantee's business agreement with a third-party company ended abruptly. The company provided telehealth equipment. Although it took longer than expected, the grantee was refunded for the returned equipment. The grantee looked into other ways to deliver similar services to their clients, but due time constraints the options were limited. Based on feedback from clients, mental



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health care was identified as a high priority and a short program will be implemented for the remainder of the grant term. PHPDA has agreed to the changes until the grant ends on September 30, 2025.

Consent Calendar Minutes

After two Committee members joined the meeting and a quorum was present, Nancy Sugg asked for a motion to approve the following meeting minutes:

- Program Committee Meeting – June 4, 2025

Martine Pierre-Louis moved. Doris Koo seconded. 4 of 4 were in favor.

Program & Grantmaking

Discussion of 2026 Grantmaking Plans and Information Needs

The Program Committee Chair led a discussion of 2026 Grantmaking plans and information needs.

- The Committee discussed what focus areas could look like for 2026 grantmaking and what information the Committee and Governing Council might need to formulate the focus areas. Potential focus areas include geographic & population indicators, advocacy, filling the gap between storytelling & data, and specific populations or groups. Some ideas discussed were:
 - Possibly look at past PHPDA grantees to see which programs have sustained over time and look for similar characteristics between the programs
 - Look at King County population data to understand which populations are not being reached and call attention to current inequities, including in funding. Get an understanding of geographic and population indicators and look at visual data trends that could occur within the upcoming year
 - Consider advocacy work, coalitions and/or partnerships. PHPDA could potentially align with growing advocacy work within the Puget Sound region. Population data could help inform advocacy work
 - Connect with someone at the University of Washington's Institute for Health Metrics and Evaluation (IHME) to ask if they can speak at an upcoming Program Committee or Council meeting to share local data trends
 - Possibly invite a high-level person that looks at data on a regular basis to speak at an upcoming Program Committee or Council meeting to help PHPDA better understand where we should put funding, such as someone from Seattle-King County Public Health or a local university



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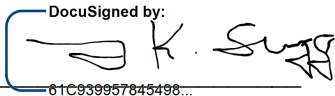
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- There is sometimes a gap between lived experiences/storytelling and data. Community organizations can connect community stories with data and create a strong narrative to share with the wider community. Social media has grown into a space for strong storytelling
- There are groups that are becoming more vulnerable, like those that will lose funding, or their funding is at risk. PHPDA could try to look towards the future to see which groups are most at risk, such as those currently relying on Medicaid funds.
- The Committee discussed two meetings that could be helpful when considering 2026 focus areas: a luncheon with immigrant/refugee health-related organizations and a gathering hosted by Northwest Health Law Advocates to discuss mending and transforming health care through community. Acting PHPDA Executive Director plans to attend both meetings and the Committee suggested one or two Council members also attend.
- The Committee discussed surveying past PHPDA grantees by reaching out via a short phone call and asking two or three questions. Possibly ask grantees for help understanding current data trends and how they might be using the data to address inequities they are seeing in their community. Look into options to compensate the grantees if they participate in discussions beyond a short phone call. Additionally, the Committee discussed just looking internally at data to lessen the burden on grantees because grantees are often asked to complete surveys.

Adjournment

The meeting adjourned at 8:32 a.m.

Minutes Approved:  11/7/2025
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