



PHPDA Special Governing Council Meeting Minutes

Wednesday, August 6, 2025

8:30 AM – 9:30 AM

Location: Quarters 2 Building, Pacific Tower, 1200 12th Ave S., Seattle, WA 98144

Virtual Location: Meeting ID - 878 4201 1777

<https://us02web.zoom.us/j/87842011777?pwd=V9DUYMDqMaZbevamLuM2pXXZH8qGrq.1>

Phone Option: +1 253 215 8782

Password: 918007

MEMBERS PRESENT		NOT PRESENT	ALSO PRESENT	
Douglass Jackson	Doris Koo	Nick Ramirez	Christina Bernard	Whitney Regan
Bob Cook	Nancy Sugg		Mallory Fitzgerald	Denise Stiffarm
Paul Feldman	Sue Taoka		Michael Finch	
Martine Pierre-Louis (left at 9:30 a.m.)				

Douglass Jackson called the meeting to order at 8:35 a.m. A quorum was present. There were no public comments.

Hiring Process for Transformation Planning Consultant

The Governing Council discussed the hiring process for the Transformation Planning Consultant.

- The Council Vice Chair drafted a scope of work for the Transformation Planning Consultant. The description includes: conversations with community stakeholders to get their opinions, facilitating a Governing Council retreat to discuss findings, fine tuning study sessions at Council meetings, and getting key areas of the work finalized before 2026.
- The Executive Committee will continue working on the scope of work for the consultant and plan to send a final draft to the Council for their review.
- The Council discussed where they should post and who they should share the scope of work with in order to reach qualified candidates. Council members can send suggestions to the Executive Committee, and the Executive Committee will compile a list and send the list to Council members.
- Council considered not using the word “Transformation” to describe the work due to the Washington State Medicaid Transformation Project. Using “Transformation” for PHPDA’s work could cause some confusion within the community.
- The Council will likely review and finalize the scope of work at their meeting next week and take action to begin the hiring process.

Property Management & Real Estate

The Governing Council entered Executive Session at 8:51 a.m. for 40 minutes to discuss Property Management and Real Estate matters pursuant to RCW 42.30.110(1)(c). The Governing Council exited Executive Session at 9:30 a.m.

Douglass Jackson called for a motion to re-enter Executive Session at 9:31 a.m. for 10 minutes to continue discussing Property Management and Real Estate matters pursuant to RCW 42.30.110(1)(c).

Sue Taoka moved. Nancy Sugg seconded, 7 of 7 in favor.



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The Governing Council exited Executive Session at 9:41 a.m.

Adjournment

The meeting adjourned at 9:41 a.m.

Minutes Approved: Signed by:
Douglas Jackson
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(Date)