



**PHPDA Finance Committee Meeting Agenda**  
**Wednesday, March 5, 2025**  
**9:00 AM – 10:30 AM**

**Location:** Quarters 2 Building, Pacific Tower, 1200 12th Ave S., Seattle, WA 98144

**Virtual Location:** Meeting ID: 825 2901 2279 | <https://us02web.zoom.us/j/82529012279?pwd=kw3aeGtcgv7ZNPkIL2ui2CCTWmcKa5.>

**Phone Option:** +1 253 215 8782  
**Password:** 504389

**Agenda**

<b>Time</b>	<b>Topic</b>	<b>Lead</b>	<b>Attachment</b>	<b>Action</b>
9:00 AM - 9:02 PM	<b>Call to Order</b> Public Comment.	Doris Koo		
9:02 AM – 9:05 AM	<b>Consent Calendar Minutes</b> December 4, 2024 Finance Committee Meeting Minutes	Doris Koo	A	Vote
9:05 AM – 9:15 AM	<b>Grant Management</b> 2024 New and Renewal Major Grant Mid-Year Financial Reports	Christina Bernard	B	Information
9:15 AM - 9:45 AM	<b>Finance &amp; Operations</b> November 2024 Financial Statements	Christina Bernard	C	Vote
	2024 Year-End Financial Statements (Pre- and Post- Lease Accounting Entries)	Christina Bernard	D	Vote
	January 2025 Financial Statements	Christina Bernard	E	Vote
	Annual Insurance Renewal	Christina Bernard	F	Vote
9:45 AM – 10:10 AM	<b>Property Management &amp; Real Estate</b> Report on 2024 Tower Operating Expenses	Christina Bernard	G	Information
	Reconciliation of 2024 Tower Operating Expenses	Christina Bernard	H	Information
	Update on Quarters Buildings	Doris Koo		Discussion
10:10 AM - 10:29 AM	<b>Committee Governance</b> 2025 Meeting Schedule	Doris Koo		Discussion

*\*Times are approximate*

10:30 AM	<b>Adjourn</b>	Doris Koo		
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