



PHPDA Governing Council Meeting Minutes

Tuesday, October 8, 2024

5:30 PM – 7:00 PM

Location: Quarters 2 Building, Pacific Tower, 1200 12th Ave S., Seattle, WA 98144

Virtual Location: Meeting ID: 829 5361 3548 |

<https://us02web.zoom.us/j/82953613548?pwd=VbZnTdtW6Ubb3RCKKpb8YkDbC84wgW.1>

Phone Option: +1 253 215 8782

Password: 427337

MEMBERS PRESENT		NOT PRESENT	ALSO PRESENT	
Douglass Jackson	Doris Koo		Virgil Wade	Christina Bernard
Bob Cook	Paul Feldman		Denise Stiffarm	Brenda Hernandez (Joined 5:38)
AyeNay Abye (Arrived 5:42 PM)	Martine Pierre-Louis (Joined 5:35 PM)		Michael Finch (Left at 6:35 PM)	
Sue Taoka	Nicholas Ramirez (Arrived 5:42 PM Left at 7:07 PM)			

Doris Koo called the meeting to order at 5:34 p.m. There were no public comments. There were no members of the public present.

Letter Of Support

The Governing Council Chair requested an amendment to the agenda to add an action item to consider a letter of support for SeaMar. The motion was moved by Doris Koo and seconded by Bob Cook. 6 of 7 in favor of amending the agenda, with Nick abstaining.

The Governing Council initiated a discussion regarding a request for a letter of support requested by SeaMar. The Governing Council Chair highlighted the limitations of such letters and proposed a process for handling similar requests in the future. As a result, the Council suggested that PHPDA adopt an organizational policy to establish a procedure for issuing letters of support. The Executive Director will work with staff to develop a policy.

Doris Koo asked for a motion to pass the letter of support. Douglass Jackson moved. Sue Taoka Seconded. All in favor with AyeNay Abye and Nick Ramirez excused.

The Governing Council approved the letter of support.

Health Insurance Benefits Reimbursement Follow-up

The Governing Council Chair summarized the last discussion on the health insurance reimbursement decision. The Governing Council will vote to reimburse a staff member for their insurance with a separate provider. It is a taxed reimbursement. The reimbursement amount is capped at the maximum allowable at PHPDA. Bob Cook moved to approve. Douglass Jackson seconded. All in favor. Motion is carried.



PHPDA Governing Council Meeting Minutes

Tuesday, October 8, 2024

5:30 PM – 7:00 PM

Location: Quarters 2 Building, Pacific Tower, 1200 12th Ave S., Seattle, WA 98144

Virtual Location: Meeting ID: 829 5361 3548 |

<https://us02web.zoom.us/j/82953613548?pwd=VbZnTdtW6Ubb3RCKKpb8YkDbC84wgW.1>

Phone Option: +1 253 215 8782

Password: 427337

RFQ Updates


The Executive Director shared an update on the RFQ process. The RFQ application process was officially closed. The RFQ Committee reviewed two applications received and determined they did not meet the requirements requested for the young adult housing project. There was a discussion amongst the committee regarding next steps. A new RFQ will not be reopened. The Executive Director will plan to remove any related information from the organization’s website. The Governing Council Chair and Executive Director met with the representing legislator to discuss alternative opportunities. The Governing Council agreed to close the RFQ.

GC Retreat Recommendations

The Governing Council chair began a discussion to follow up on recommendations made during the Governing Council's retreat. The Governing Council recommendations anticipate program changes as a part of the 2025 budget. It is anticipated funds will be reallocated to the new transformation phase of PHPDA beginning in 2025. No vote was needed.

Adjournment

The meeting adjourned at 7:17 p.m.

Minutes Approved:  _____ 1/24/2025
(Date)