



Meeting of the PHPDA Governing Council

Tuesday, March 12, 2024 5:30 – 6:30 PM

Physical Location: Quarters 2 Building, Pacific Tower, 1200 12th Ave S., Seattle, WA 98144

Virtual Location: <https://zoom.us> | Meeting ID: 859 0847 0313

<https://us02web.zoom.us/j/85908470313?pwd=SzN5L3dubEt1cGlyVkdPeG9CK0F4QT09>

Phone Option: +1 253 215 8782

Password: PRIMARIES (Numeric Password for Phone: 878443562)

MEMBERS PRESENT		NOT PRESENT	ALSO PRESENT	
Nicholas Ramirez	Doris Koo	Bob Cook	Christina Bernard	Gene Yoon
Douglass Jackson	Paul Feldman		Denise Stiffarm	
Martine Pierre-Louis	AyeNay Abye			
Sue Taoka				

Doris Koo called the meeting to order at 5:32 PM. A quorum was present. There was no public comment.

Consent Calendar Minutes

The Governing Council approved the minutes from the February 13, 2024 meeting. (Moved/2nded by Doug Jackson/Sue Taoka, 7 of 7 in favor, Doris Koo Abstained)

Program & Grantmaking

2024 Nimble Grant Cycle 1 Awards (Resolution 03-2024)

The Program Committee Chair and Finance & Program Director reviewed Resolution 03-2024 on the 2024 Nimble Grant Cycle 1 Awards. Evaluators were PHPDA Staff (Christina Bernard, Mallory Fitzgerald, and Gene Yoon), Governing Council members (Douglass Jackson, AyeNay Abye, and Martine Pierre-Louis), and a former Strategic Advisor (Michael Leong).

- In 2024, PHPDA decreased the number of Nimble Grant cycles to two from three and plan to distribute approximately \$400,000 in Nimble Grant awards (\$200,000 per cycle).
- Received twenty-nine (29) applications for Nimble Cycle 1 and reviewed on March 8, 2024.
- The 2024 Nimble Grant Cycle 1 Review Panel recommended seven (7) proposals for full and partial funding, totaling \$199,626.88, funding from April 1, 2024 to March 31, 2025:

African Community Housing & Development	Kindering
Living Well Kent Collaborative	Pacific Islander Community Association
Space Between	Washington Immigrant Solidarity Network
YMCA of Greater Seattle	

- All applicants have the option to contact Grants Staff for feedback.

The Governing Council voted to accept Resolution 03-2024 on 2024 Nimble Grant Cycle 1 Awards, authorizing the Executive Director to negotiate and execute 2024 Nimble Grant Cycle 1 contracts. (Moved/2nded by AyeNay Abye/Martine Pierre-Louis, 7 of 7 in favor)

Governance

2023 Report to the City of Seattle

The Governing Council Chair presented to the Council the 2023 Annual Report to the City of Seattle.



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- Our priorities and activities are reported, including real estate, finances, and grantmaking.
- Priorities for 2024 include:
 - Continued grantmaking
 - Changes and improvements to PHPDA’s grantmaking, grant management, and program work
 - Grantee support and engagement
 - Participating in local and regional health policy and planning
 - Stewarding the property
- The Council discussed potentially combining the Annual Report and the Report to the City together, so that they are consistent and not redundant.
- The Chair urged Governing Council members to review and update their bios.

The Governing Council voted to approve and forward the 2023 Annual Report to the City of Seattle. (Moved/2nded by Doris Koo/Paul Feldman, 7 of 7 in favor)

2024 Governing Council Retreat

The PHPDA Executive Committee led a discussion on the 2024 Governing Council retreat.

- The Executive Committee reviewed and interviewed potential retreat facilitators. Selected three finalists out of five, asking about their availability and cost for the work.
- Retreat will likely take place on April 23 or April 24.
- The Chair requested feedback on the retreat’s content, processes, and outcomes. Governing Council will take action and approve, if facilitator costs exceed \$10k.

Adjournment

The meeting was adjourned at 6:17 PM.

Minutes Approved: 

4/10/2024
(Date)

Gene Yoon

From: Doris Koo <doris.w.koo@gmail.com>
Sent: Wednesday, April 10, 2024 10:30 AM
To: Gene Yoon
Subject: Re: PHPDA GC Chair Signature Request

CAUTION: This email originated outside the organization. Please don't click links, open attachments, or reply with confidential details unless you are certain you know the sender and are expecting the content. **NEVER PROVIDE CREDENTIALS** via email!

Thank you Gene. Yes you may use my electronic signature for these documents. Thanks.

Sent from my iPhone

On Apr 10, 2024, at 9:46 AM, Gene Yoon <gene@phpda.org> wrote:

Hi Doris,

Please let me know if we have permission to use your digital signature for:

1. the March 2024 GC meeting minutes
2. Resolution 04-2024, retaining/executing a contract with Albina, our GC retreat facilitator. Once "signed" by you, I'll send a printed copy to Paul's address for him to sign as secretary.

Thank you for chairing the GC meeting and hope you enjoy our beautifully sunny day.

Gene

<image001.png>

phpda.org

Gene Yoon (he/him), Communications & Engagement Specialist
206.309.6202 | g.yoon@phpda.org | [2022 Annual Report](#)

Pacific Hospital Preservation & Development Authority
[1200 12th Ave S](#), Quarters 2, Seattle, WA 98144

<image002.png>

<image003.png>

*For grant related matters, email grants@phpda.org.
Join our [email list](#) for news and funding announcements.
View PHPDA's [Privacy Policy](#) and public records requirements.*