



**Meeting of the PHPDA Governing Council  
 Tuesday, February 13, 2024  
 5:30 p.m. – 7:00 p.m.**

**Physical Location:** Quarters 2 Building, Pacific Tower, 1200 12th Ave S., Seattle, WA 98144

**Virtual Location:** <https://zoom.us> | Meeting ID: 834 1620 4332  
<https://us02web.zoom.us/j/83416204332?pwd=RkZsZDFRaFdUMHRoZTNjMnhqVGh2UT09>

**Phone Option:** +1 253 215 8782

**Password:** LOVE (Numeric Password for Phone: 926666)

**AGENDA**

<u>Time*</u>	<u>Topic</u>	<u>Discussion Lead</u>	<u>Attachment</u>	<u>Action</u>
5:30 p.m.	<b>Call to Order.</b> Announcements. Public Comment.	Douglass Jackson		
5:30-5:32	<b>Consent Calendar Minutes</b> December 12, 2023 Governing Council Minutes December 6, 2023 Program Committee Minutes December 6, 2023 Finance Committee Minutes	Douglass Jackson	Att. A	Action
5:32-5:35	<b>ED Report on Staff Activities</b>	Virgil Wade	Att. B	Information
5:35-6:00	<b>Finance &amp; Operations</b> Update to PHPDA Employee Handbook (Transportation Benefit)  Professional Services Relationship with Pacifica (Res. 01-2024)  Campus Signage Consultant  Real Estate Update; Services Contract with Department of Commerce	Bob Cook  Bob Cook  Virgil Wade  Virgil Wade	Att. C  Att. D  Att. E  Att. F	Action  Action  Information  Discussion
6:00-6:20	<b>Program &amp; Grantmaking</b>  Appointment of 2024 Grant Review Panels  2024 LOI Review – Invitations to Submit Major Grant Applications	Douglass Jackson & Christina Bernard  Paul Feldman & Christina Bernard	Att. G  To Be Emailed	Action  Action
6:20-7:00	<b>Governance</b>  Updated 2024 Program & Finance Committee Members (Res. 02-2024)  2024 Governing Council Retreat	Douglass Jackson  Douglass Jackson & Paul Feldman	Att. H  Att. I	Action  Discussion
7:00 p.m.	<b>Adjourn</b>	Douglass Jackson		

*\*Times are approximate*