



Meeting of the PHPDA Governing Council
Tuesday, December 12, 2023
5:30 p.m. – 7:00 p.m.

Physical Location: Quarters 2 Building, Pacific Tower, 1200 12th Ave S., Seattle, WA 98144

Virtual Location: <https://zoom.us> | Meeting ID: 875 2880 2840
<https://us02web.zoom.us/j/87528802840?pwd=b2x0Y3lFMkNKZndxc0FhN3RzSTRDQT09>

Phone Option: +1 253 215 8782

Password: SEASON (Numeric Password for Phone: 156953)

AGENDA

<u>Time*</u>	<u>Topic</u>	<u>Discussion Lead</u>	<u>Attachment</u>	<u>Action</u>
5:30 p.m.	Call to Order. Announcements. Public Comment.	Doris Koo		
5:30-5:32	Consent Calendar Minutes November 14, 2023 Governing Council Minutes November 1, 2023 Program Committee Minutes November 1, 2023 Finance Committee Minutes	Doris Koo	Att. A	Action
5:32-5:52	Executive Session: Personnel Matters RCW 42.30.110(g)	Doris Koo		Discussion
5:52-5:55	Executive Director 2024 Salary	Doris Koo		Action
5:55-6:20	Finance & Operations			
<i>5 min</i>	Salary-Related Operating Policies 01-2011 & 01-2014	Virgil Wade & Christina Bernard	Att. B	Action
<i>5 min</i>	2024 Pacific Tower Operating Budget	Christina Bernard	Att. C	Action
<i>5 min</i>	2024 PHPDA Operating Budget (Res. 08-2023)	Christina Bernard & Virgil Wade	Att. D	Action
<i>5 min</i>	2024 PHPDA Reserve Fund & Savings Plan	Christina Bernard	Att. E	Action
<i>2 min</i>	Professional Services Relationship with Soaring Bird Solutions (HR Consultant) (Res. 09-2023)	Virgil Wade	Att. F	Action
<i>3 min</i>	Ratification of Dept. of Commerce Quarters Access Agreement	Virgil Wade	Att. G	Action
6:20-6:35	Grantmaking			
<i>10 min</i>	Appointment of 2024 Grant Review Panels	Christina Bernard	Att. H	Action
<i>5 min</i>	2024 New Major, Renewal & Nimble Grant Guidance Documents	Douglass Jackson & Christina Bernard	Att. I	Action
6:35-7:00	Governance			
<i>2 min</i>	2024 Governing Council Officers (Res. 10-2023)	Doris Koo	Att. J	Action
<i>3 min</i>	2024 Program & Finance Committee Members (Res. 11-2023)	Doris Koo	Att. K	Action
<i>5 min</i>	2024 Governing Council Retreat	Doris Koo		Discussion
<i>15 min</i>	2024 Calendar of Committee & Governing Council Meetings	Doris Koo		Discussion
7:00 p.m.	Adjourn	Doris Koo		

**Times are approximate*