



**Meeting of the PHPDA Finance & Audit Committee
 Wednesday, November 1, 2023
 9:00 a.m. – 10:30 a.m.**

Physical Location: Quarters 2 Building, Pacific Tower, 1200 12th Ave S., Seattle, WA 98144

Virtual Location: <https://zoom.us> | Meeting ID: 835 0023 4512
<https://us02web.zoom.us/j/83500234512?pwd=Wjl5WFhtZk8xc1RxUk1oa2gvbUFQZz09>

Phone Option: +1 253 215 8782

Password: ELECTIONS (Numeric Password for Phone: 438438776)

AGENDA

<u>Time*</u>	<u>Topic</u>	<u>Discussion Lead</u>	<u>Attachment</u>	<u>Action</u>
9:00-9:02	Call to Order Public Comment	Bob Cook		
9:02-9:03	October 4, 2023 Finance Committee Minutes	Bob Cook	Att. A	Action
9:03-9:10	Update on Program Committee & Grantmaking	Virgil Wade		Information
9:10-9:45	Financial Stewardship			
5 min	September / Q3 2023 Financial Statements	Christina Bernard	Att. B	Action
30 min	2024 Draft Operating Budget & Reserve Plan	Christina Bernard	Att. C	Discussion
9:45-9:50	Property Management			
5 min	Q3 2023 Tower Operating Expenses	Christina Bernard	Att. D	Information
9:50-10:30	Real Estate			
10 min	Beacon Pacific Village (North Lot) Update	Virgil Wade & Gene Yoon		Information
30 min	Update on Quarters Buildings	Virgil Wade		Information
10:30	Adjourn	Bob Cook		

**Times are approximate*