PHPDA
PACIFIC HOSPITAL PRESERVATION & DEVELOPMENT AUTHORITY

Meeting of the PHPDA Finance & Audit Committee
Wednesday, July 5, 2023
9:00 a.m. – 10:30 a.m.

Physical Location: Quarters 2 Building, Pacific Tower, 1200 12th Ave S., Seattle, WA 98144

Virtual Location: https://zoom.us | Meeting ID: 898 0025 6025
https://us02web.zoom.us/j/89800256025?pwd=TnRIbEczaWVYY1IxNitrRUNZOWU0QT09
Phone Option: +1 253 215 8782
Password: FREEDOM (Numeric Password for Phone: 3940270)

AGENDA

Time*	Topic	Discussion Lead	Attachment	Action
9:00-9:02	**Call to Order** Public Comment	Bob Cook		
9:02-9:03	June 7, 2023 Finance Committee Minutes	Bob Cook	Att. A	Approve
9:03-9:08	**Update on Program Committee & Grantmaking**	Christina Bernard		Information
9:08-9:15	**Financial Stewardship**			
2 min	Investment Update	Christina Bernard	Screen Share	Information
5 min	May 2023 Financial Statements	Christina Bernard	Att. B	Action
9:15-9:35	**Personnel**			
5 min	Staff Time Tracking January- June 2023	Christina Bernard	Att. C	Information
15 min	Staffing Updates	Virgil Wade & Christina Bernard	Att. D	Discussion/ Action
9:35-10:00	**Risk Management**			
25 min	Updating Risk Management Plan • Discuss Potential Additional Mitigation	Christina Bernard & Bob Cook	Att. E	Discussion
10:00-10:30	**Real Estate**			
5 min	North Lot Update	Virgil Wade		Information
10 min	Department of Commerce Quarters Access Agreement Extension	Michael Finch & Virgil Wade	To Be Emailed	Information/ Action
15 min	Update on Quarters Buildings	Virgil Wade & Michael Finch		Information
10:30	**Adjourn**	Bob Cook		

**Times are approximate*