



**Meeting of the PHPDA Finance & Audit Committee
Wednesday, May 3, 2023
9:00 a.m. – 10:30 a.m.**

Physical Location: Quarters 2 Building, Pacific Tower, 1200 12th Ave S., Seattle, WA 98144

Virtual Location: <https://zoom.us> | **Meeting ID:** 828 9972 4218

<https://us02web.zoom.us/j/82899724218?pwd=UHEvZHZtMWJ5c0kwblozcHNQbkxuUT09>

Phone Option: +1 253 215 8782

Password: FLOWERS (Numeric Password for Phone: 2753607)

AGENDA

<u>Time*</u>	<u>Topic</u>	<u>Discussion Lead</u>	<u>Attachment</u>	<u>Action</u>
9:00-9:02	Call to Order Public Comment	Bob Cook		
9:02-9:03	April 5, 2023 Finance Committee Minutes	Bob Cook	Att. A	Approve
9:03-9:10	Update on Program Committee & Grantmaking	John Kim		Information
9:10-9:20	Financial Stewardship			
2 min	Investment Update	Christina Bernard	Screen Share	Information
5 min	March & Q1 2023 Financial Statements	Christina Bernard	Att. B	Action
3 min	Update on 2022 Independent Audit	Christina Bernard		Information
9:20-9:25	Property Management			
5 min	Q1 2023 Tower Operating Expenses	Christina Bernard	Att. C	Information
9:25-9:35	Risk Management			
10 min	Updating Risk Management Plan	Christina Bernard	Att. D	Discussion
9:35-9:40	Committee Governance			
5 min	Update on PHPDA Executive Director Transition	Christina Bernard		Information
9:40-10:30	Real Estate			
15 min	North Lot Update	John Kim		Information
35 min	Update on Quarters Buildings	John Kim & Michael Finch	Att. E	Information
10:30	Adjourn	Bob Cook		

*Times are approximate