



**Meeting of the PHPDA Governing Council
Tuesday, December 13, 2022
5:30 p.m. – 7:00 p.m.**

Physical Location: Quarters 2 Building, Pacific Tower, 1200 12th Ave S., Seattle, WA 98144

Virtual Location: <https://zoom.us> | Meeting ID: 826 3759 1031
<https://us02web.zoom.us/j/82637591031?pwd=cXNDSt1TTJrZXBzWUdZa0l3SEljQT09>

Phone Option: +1 253 215 8782

Password: WINTER (Numeric Password for Phone: 018990)

AGENDA

<u>Time*</u>	<u>Topic</u>	<u>Discussion Lead</u>	<u>ATT</u>	<u>Action</u>
5:30 p.m.	Call to Order. Announcements. Public Comment.	Doris Koo		
5:30-5:32	Consent Calendar Minutes November 8, 2022 Governing Council Minutes November 2, 2022 Program Committee Minutes November 2, 2022 Finance Committee Minutes	Doris Koo	Att. A	Action
5:32-5:35	Staff Report	John Kim	Att. B	Information
5:35-5:45	PHPDA Operating Policies & Employee Handbook	Christina Bernard	Att. C & Dropbox	Discussion/ Action
5:45-6:00	Financial Stewardship			
3 min	2023 Pacific Tower Operating Budget	Christina Bernard	Att. D	Action
7 min	2023 PHPDA Operating Budget (Res. 17-2022)	Christina Bernard	Att. E	Action
5 min	2023 Reserve Fund & Savings Goal	Christina Bernard	Att. F	Action
6:00-6:20	Grantmaking			
2 min	2023 Grant Review Panels	Mallory Fitzgerald	Att. G	Action
8 min	2023 Major & Renewal Grant Guidance	Mallory Fitzgerald	Att. H	Action
10 min	2023 Nimble Grant Cycle 1 Awards (Res. 18-2022)	Mallory Fitzgerald	To Be Emailed	Action
6:20-6:40	Governance			
10 min	Executive Director Performance Review Process	Doris Koo		Discussion
10 min	2023 Governing Council Retreat	Doris Koo		Discussion
6:40-6:50	Property & Real Estate			
10 min	Update on Quarters Buildings	John Kim & Michael Finch	Att. I	Information
6:50-6:55	Strategic Communications			
5 min	Review of 40 th Anniversary Year	Gene Yoon	Screen Share	Information
6:55-7:00	Thank You to Departing Governing Council Member	Doris Koo		
7:00 p.m.	Adjourn	Doris Koo		

Sent as Information Only – 2023 Calendar of Committees & Governing Council Meetings

**Times are approximate*