



**Meeting of the PHPDA Finance & Audit Committee
 Wednesday, January 4, 2023
 9:00 a.m. – 10:30 a.m.**

Physical Location: Quarters 2 Building, Pacific Tower, 1200 12th Ave S., Seattle, WA 98144

Virtual Location: <https://zoom.us> | Meeting ID: 891 8669 3706
<https://us02web.zoom.us/j/89186693706?pwd=cm9JR3FhRVpkazI5eEMvM1RvUzR5dz09>

Phone Option: +1 253 215 8782

Password: NEWYEAR (Numeric Password for Phone: 0013839)

AGENDA

Time*	Topic	Discussion Lead	Attachment	Action
9:00-9:02	Call to Order Public Comment	Bob Cook		
9:02-9:03	December 7, 2022 Finance Committee Minutes	Bob Cook	Att. A	Approve
9:03-9:10	Update on Program Committee & Grantmaking	John Kim		Information
9:10-9:25	Financial Stewardship			
3 min	Investment Update	Christina Bernard	Screen Share	Information
4 min	November 2022 Financial Statements	Christina Bernard	Att. B	Action
4 min	Staff Time Tracking July- December 2022	Christina Bernard	Att. C	Information
4 min	State Audit Update	Christina Bernard		Information
9:25-9:40	Risk Management			
15 min	Update Risk Management Plan	Bob Cook & Christina Bernard	Att. D	Discussion
9:40-10:05	Committee Governance			
25 min	2023 Finance Committee Workplan	Bob Cook	Att. E	Discussion/ Action
10:05-10:30	Real Estate			
10 min	North Lot Update	John Kim		Information
15 min	Update on Quarters Buildings	John Kim & Michael Finch		Information
10:30	Adjourn	Bob Cook		

*Times are approximate