



Meeting of the Program Committee

Wednesday, June 2, 2021, 7:30 - 9:00 AM

Meeting: <https://zoom.us> | Meeting ID: 879 9739 9143

<https://us02web.zoom.us/j/87997399143?pwd=QnF1L251dHl5REhxSFAYaGQxbWhoUT09>

Phone Option: +1 253 215 8782

Password: JUSTICE (Numeric Password for Phone: 6968426)

MEMBERS PRESENT		NOT PRESENT	ALSO PRESENT	
Nancy Sugg	Virgil Wade	Susan Crane	Christina Bernard	John Kim
Doug Jackson	Ellie Menzies (arrived 7:35 AM)		Gene Yoon	Mallory Fitzgerald (arrived 8:05 AM)
Paul Feldman	Michael Leong (until 8:30 AM)			

Nancy Sugg called the meeting to order at 7:32 a.m. A quorum was present. There was no public comment.

Update on Finance Committee and Property

The Executive Director updated the Program Committee on Finance Committee activities:

- PacMed lease for the Clinic space is awaiting to be signed.
- The Executive Director is discussing Quarters leasing and feasibility studies with Commerce
- Master Plan study is continuing with Makers. Scoping the work differently with proviso funds from Commerce and with fluctuating Quarters activities. The Committee asked about commitments and expectations from Commerce proviso funds.
- SCIDpda is preparing to close and break ground this autumn.

Consent Calendar Minutes

The Program Committee voted to approve the minutes from May 5, 2021 (Moved/2nded by Ellie Menzies/Michael Leong, 6 of 6 in favor)

Grant Management

Update on contracting for 2021 New and Renewal Major Grants

The Associate Director updated the Committee on contracting for 2021 New and Renewal Major Grants.

- Exhibits are being revised and New Major and Renewal Major Grant contracts are to be signed.
- Contract meetings will be scheduled through the end of June.

Update on 2021 Health Equity Scholars

The Associate Director reported on 2021 Health Equity Scholars.

- Had preliminary conversations with all three Scholars. One of them lives out of state.
- Their studies will be on: 1) Local immigrant/refugee service gaps and overlaps. 2) Local HEP B screening and referrals for immigrant/refugee. 3) Maternal health disparities at community levels.
- The Committee discussed incorporating equity and anti-racism work with the PDA Scholars.

Update on Seattle University School of Law Health Law Policy Clinic Proposal

The Executive Director discussed potential activities with Seattle University School of Law.

- He discussed partnership with the University's Health Policy Law Clinic for work on advocacy policies and connecting work with Olympia legislature.



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- Alliance for Healthy WA and Marguerite Ro from King County will be engaged for potential collaboration.

Grantmaking

Incorporating Equity Into Grantmaking

The Associate Director and Committee Chair facilitated discussions on Incorporating Equity into Health Equity Fund Grantmaking.

- The Associate Director discussed LOI process and potential conversations with grantees invited for Full Applications. The Committee expressed support for shaping the application process with grantee conversations to include anti-racism and equity, sharpening applications individually.
- The Committee discussed evaluation, language used by grantees, Resilience Funding for grantee staff, and metric/data analysis through an equity lens.
- "From Information to Data to Knowledge to Truth to Action to Justice." Value of information should be purposeful. Data collected by grantees should be meaningful.
- The Chair suggested honing into discussing data and equitable evaluation/reporting in future Program Committee meetings.

Strategic Plan

Technical Assistance and Increased Community Building Among Grantees

The Executive Director and Associate Director discussed Technical Assistance and other grantee activities to increase community among grantees.

- The Executive Director framed potential work and growth into working with the full Strategic Plan. He's had discussions with Marc Provence to assist with developing a plan.
- The Committee discussed increased programmatic work with grantees such as potential ad-hoc cohorts and facilitation of grantee peer meetings.
- Grantmaking, community building, advocacy, and communication achievements and aspirations were discussed.
- The Committee requested working with cohorts to ask what they need. Cohort meetings are to be optional and not a requirement. The Committee further discussed project management with goals and deliverables. Consultations and work could include Program Committee members, Governing Council members, and other potential community volunteers.

Adjournment

The meeting adjourned at 9:00 a.m.

Minutes approved: Nancy Dugg 7/14/2021
by John Kim (Date)

Gene Yoon

From: Nancy Sugg <sugg@uw.edu>
Sent: Wednesday, July 7, 2021 11:37 AM
To: Gene Yoon
Cc: John Kim
Subject: Re: PHPDA PC Chair Signature Request

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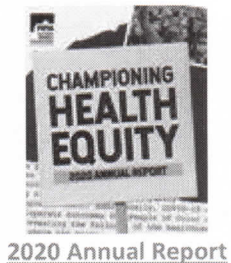
Hi Gene, The minutes from June look good. Can you please ask John to sign?

From: Gene Yoon <g.yoon@phpda.org>
Sent: Wednesday, July 7, 2021 11:25 AM
To: Nancy Sugg <sugg@uw.edu>
Cc: John Kim <j.kim@phpda.org>
Subject: PHPDA PC Chair Signature Request

Good Morning Nancy,

Thank you for chairing this morning's PHPDA Program Committee meeting. Please review and sign the attached PC meeting minutes from June which was approved at today's meeting. John is cc'ed on this email; please let us know if you would like him to sign the minutes on your behalf.

Thanks!



Gene Yoon (he/him), Office Coordinator

206.432.3027 | g.yoon@phpda.org | www.phpda.org

Pacific Hospital Preservation & Development Authority
1200 12th Ave S Quarters 2 Seattle, WA 98144



For all grant related matters, please email grants@phpda.org.