



Meeting of the PHPDA Governing Council

Tuesday, June 8, 2021 5:30 - 7:00 PM

Meeting: <https://zoom.us> **Meeting ID** 831 9459 5964

<https://us02web.zoom.us/j/83194595964?pwd=YlozQWNZSDdPVGwwM0ZVOWdFZzg3dz09>

Phone Option: 1-253-215-8782

Password: BEACON (Numeric Password for Phone: 411573)

MEMBERS PRESENT		NOT PRESENT	ALSO PRESENT	
Sue Taoka	Doris Koo	[GC Vacancy]	John Kim	Christina Bernard
Ellie Menzies	Nancy Sugg	Bob Cook	Mallory Fitzgerald	Denise Stiffarm
Virgil Wade	Susan Crane (arrived 5:55 PM)	Gloria Burton	Michael Finch	Gene Yoon
			AyeNay Abye	

Sue Taoka called the meeting to order at 5:33 PM. A quorum was present. The Governing Council members introduced themselves to AyeNay Abye and welcomed public comment. AyeNay Abye provided self-introductions to the Governing Council.

Consent Calendar Minutes

The Governing Council approved the minutes for the May 11, 2021 Governing Council meeting (Moved/2nded by Ellie Menzies/Doris Koo, 5 of 5 in favor)

The Governing Council accepted as information:

- The Finance & Audit Committee minutes from May 5, 2021
- The Program Committee minutes from May 5, 2021

Staff Report

The Executive Director updated the Governing Council on the Staff Report.

- He updated the Council on staff capacity and reorganizing job descriptions.
- 40th Anniversary of the PHPDA is planned to be commemorated with a mosaic mural art project.

Financial Stewardship

2020 Independent Audit

The Associate Director and Treasurer reviewed the 2020 Independent Audit provided by Clark Nuber at the June Finance Committee meeting.

- There were no findings, resulting in a clean audit.
- The Treasurer reported on the Auditor's recommendations such as network penetration testing and required updates to lease arrangements. The PHPDA IT Consultant will provide IT testing.
- The State Auditors attended the Clark Nuber exit meeting and audit presentation at the Finance Committee meeting.

The Governing Council voted to approve the 2020 Independent Audit (Moved/2nded by Nancy Sugg/Doris Koo, 6 of 6 in favor)

Governance

Governing Council Appointment (Res 05-2021)



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The Executive Director welcomed AyeNay Abye and introduced Resolution 05-2021 on her Governing Council Appointment. AyeNay Abye will be filling the remainder of a vacant term left by the departure of Tony McLean.

The Governing Council voted to adopt the Resolution 05-2021, appointing AyeNay Abye as a new member of the Governing Council (Moved/2nded by Doris Koo/Ellie Menzies, 6 of 6 in favor)

Property and Real Estate

Update on North Lot Project

The Executive Director updated the Council on North Lot activities.

- Met with SCIDpda, their architects, utilities, and construction team members. The Executive director anticipates the PDA legal counsel working on a licensing agreement with SCIDpda.
- SCIDpda plans to break ground by the end of this year. The Council considered planning a ceremony and celebration with groundbreaking. They recommended communicating new campus partners and SCIDpda in the fall Newsletter.
- Parking revenue and expectations were discussed. The Executive Director met with FareStart about parking their vans.

Update on Master Plan

The Executive Director reported on Master Plan and continued work with Makers.

- Makers and the PHPDA plan to add an additional Advisory Group meeting. Makers and the Office Coordinator are scheduling the next meeting in July.
- Makers is continuing to work with community input to gain more insight into Quarter spaces.

The Real Estate Consultant and Legal Counsel provided updates on Clinic and Quarters leasing.

- Currently under negotiations with CBRE/PacMed.
- The Real Estate Consultant and Executive Director assisted DSHS and Representative Chopp in touring the Quarters buildings.
- The Council discussed hazardous materials, testing, and potential short-term leasing with DOC.
- The Executive Director discussed potential use and partnership for the Quarters buildings.

The Council discussed current public meeting requirements, allowing for an in-person component and requiring a virtual component to PDA meetings. Updated guidance will be available on June 30th. The Council also discussed membership term limits and planning for potential reappointments.

Adjournment

The meeting was adjourned at 6:54 PM.

Minutes approved _____

7/14/21

(Date)