



Meeting of the PHPDA Governing Council

Tuesday, May 11, 2021 5:30 - 7:00 PM

Meeting: <https://zoom.us> **Meeting ID** 882 3738 7641

<https://us02web.zoom.us/j/88237387641?pwd=RkpaMG9obndKMCS4YjQyUkVKQTNLZz09>

Phone Option: 1-253-215-8782

Password: LEASE (Numeric Password for Phone: 924059)

MEMBERS PRESENT		NOT PRESENT	ALSO PRESENT	
Sue Taoka	Doris Koo	[GC Vacancy]	John Kim	Christina Bernard
Ellie Menzies	Bob Cook	Nancy Sugg	Mallory Fitzgerald	Denise Stiffarm
Virgil Wade		Gloria Burton	Michael Finch	Gene Yoon
		Susan Crane		

Sue Taoka called the meeting to order at 5:43 PM. A quorum was present. There was no public comment.

Consent Calendar Minutes

The Governing Council approved the minutes for the April 13, 2021 Governing Council meeting (Moved/2nded by Doris Koo/Ellie Menzies, 5 of 5 in favor)

The Governing Council accepted as information:

- The Finance & Audit Committee minutes from April 7, 2021
- The Program Committee minutes from April 7, 2021

Staff Report

The Executive Director updated the Governing Council on the Staff Report.

- November 2021 marks the 40th anniversary of the PHPDA. The Executive Director discussed potential Mosaic Art contributing to a visual and collaborative project.

Grantmaking

2021 New Major Grant Awards (Resolution 04-2021)

The Associate Director reported on the recommended 2021 New Major Grant Awards (Resolution 04-2021) to the Governing Council.

- The Program Committee invited 14 applications from the 2021 LOI pool.
- The Review Panel consisted of PHPDA Staff (John Kim, Christina Bernard, and Gene Yoon) as well as Ellie Menzies, Virgil Wade, Doug Jackson, and Paul Feldman. Evaluators participated at the review meeting on May 6 and discussed 14 full applications to distribute PHPDA's limited funding pool of \$1 million. The Panel recommended seven proposals totaling \$996,906.10.
- The Executive Director thanked Virgil Wade for providing his evaluations for his first time.

The seven following organizations were recommended for 2021 New Major Grant funding:

Asian Counseling and Referral Service (WAPA)	Comunidad Latino de Vashon	East African Community Services
Living Well Kent	Powerful Voices	Somali Health Board
South Seattle Women's Health Foundation/Rainier Valley Midwives		



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The Governing Council voted to approve Resolution 04-2021, authorizing the Executive Director to negotiate and execute the 2021 New Major Grants contracts (Moved/2nd by Ellie Menzies/Bob Cook, 5 of 5 in favor)

Financial Stewardship

Q1 2021 Financial Statements

The Associate Director reported on the Q1 2021 Financial Statements.

- The Auditors will present at the June Finance Committee meeting. The Associate Director and Treasurer will present the audit at the June Governing Council meeting.
- The Governing Council Chair provided positive comments on the Reserve Fund policy and balance.

The Governing Council voted to approve the Q1 2021 Financial Statements (Moved/2nd by Virgil Wade/Doris Koo, 5 of 5 in favor).

Communications

2020 Annual Report and related communications

The Grants Manager and Office Coordinator reviewed the Annual Report and related communications.

- Pyramid Communications has been a successful partner that understood PHPDA's thematic desires. Themes from 2020 included racism and oppressive systems of nation-wide unrest and Covid-19. The PDA called-to-action other funders to challenge the status quo and highlighted the Health Equity mission.
 - The Health Equity Scholars were highlighted with headshots.
 - New Major Grantees included a summary with focus areas and communities served.
 - Also highlighted cohorts of 2nd and 3rd year Renewal Grantees.
 - Nimble Grantees were listed with their amounts.
 - Credited PDA Staff and Board with a brief update on the campus.
- Strategic Communications Plan and basis behind the contract with Pyramid.
 - The Newsletter could also supplement the way we acknowledge community voice.
 - Social Media and visibility to increase Equity impact.
- The Council provided positive feedback: use of provocative graphics, messages, and processes. Different and not associated with the past PHPDA Annual Reports. Crisis, challenge, and clear messaging. The surprise of darkness captured the audience.
- The Annual Report was launched over Constant Contact and physically printed 100.
- The City of Seattle and City Clerk's Office has received the 2020 Annual Report.
- Developing website and building in Google Analytics to capture more data.

Ratification of Executive Director action regarding endorsement of letter supporting Rep. Ro Khanna's (CA-17) State-Based Universal Health Care Act



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The Executive Director reviewed the letter supporting Rep. Ro Khanna's (CA-17) State-Based Universal Health Care Act.

- State of WA has passed a universal health commission act, establishing a permanent universal health care commission with a charter to learn and create implementation of universal health care within WA State. The letter was championed by the Alliance for Healthy WA.
- To create true Universal Health Care relies upon waivers that are available through ACA, Medicare and Medicaid. The letter is to encourage legislators to sign on to a Bill for Federal Legislature, represented by Rep. Ro Khanna (CA-17).
- The Executive Director reached out to the Council Chair, Program Committee Chair, and Legal Counsel before signing on and submitting the letter.
- The Council discussed the process of ratification and asked legal counsel for comment. Current process allows for nimbleness and response to request while providing charter requirements.

The Governing Council voted to ratify the Executive Director's action endorsing the letter in support of Rep. Ro Khanna's (CA-17) State-Based Universal Health Care Act (Moved/2nded by Bob Cook/Ellie Menzies, 5 of 5 in favor).

Property and Real Estate

Update on North Lot Project

The Executive Director updated the Council on North Lot Project activities.

- Targeting September 1 to close with their acquisition and financing. Groundbreaking is expected quickly after. Planning on a 23 month construction and time period. Plans to continue regular meetings to handle MUP issues. Coordinating with SDOT and construction of bike lanes.
- SCIDpda reached out to the Executive Director to lend a voice in the meeting with SDOT in cooperation. The PHPDA will continue partnership and collaborative spirit.
- Reaching out to others in Beacon Hill and neighborhoods.

Update on Master Plan

The Executive Director reported on the Advisory Group meetings conducted with Makers. The Office Coordinator provided comments on Pacific Tower Campus Master Plan activities:

- Conducted an Advisory Group meeting with selected ambassadors. The Executive Director thanked the Governing Council for their input on approaching an Advisory Committee.
- Office Coordinator has been coordinating and scheduling with Makers and actively listening.
- Doris Koo represented the Governing Council at the Advisory Group meeting. She commented on nuanced language of describing community.
- Assurance of gaining stakeholder input and generating a decision-making framework for the Governing Council on balancing priorities such as design, feasibility, and addressing community concerns while aligning with the PDA mission.

Update on Clinic and Quarters Leasing



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The Executive Director and Real Estate Consultant Michael Finch updated the Governing Council on PacMed lease negotiation activities.

- PacMed received the PDA’s proposal. Hopes a lease will be finalized by the end of the month to provide to the Governing Council.
- Potential occupancy and funding for Quarters buildings from interested agencies.

Adjournment

The meeting was adjourned at 6:53 PM.

Minutes approved 

6/9/2021
(Date)