



**Meeting of the PHPDA Finance & Audit Committee
Wednesday, August 3, 2022
9:00 a.m. – 10:30 a.m.**

Physical Location: Quarters 2 Building, Pacific Tower, 1200 12th Ave S., Seattle, WA 98144

Virtual Location: <https://zoom.us> | Meeting ID: 810 5793 7407

<https://us02web.zoom.us/j/81057937407?pwd=TGdCN3ZPdE9VdU9BZG9OOE96MFJvZz09>

Phone Option: +1 253 215 8782

Password: SUPPORT (Numeric Password for Phone: 3264637)

AGENDA

Time*	Topic	Discussion Lead	ATT	Action
9:00-9:02	Call to Order Public Comment	Bob Cook		
9:02-9:03	July 6, 2022 Finance Committee Minutes	Bob Cook	Att. A	Approve
9:03-9:08	Update on Program Committee and Grantmaking	John Kim		Information
9:08-9:15	Financial Stewardship			
2 min	Investment Update	Bob Cook	Screen Share	Information
5 min	June and Q2 2022 Financial Statements	Bob Cook	Att. B	Action
9:15-9:25	Property Management			
5 min	Q2 2022 Tower Operating Expenses	Bob Cook	Att. C	Information
5 min	Review of January- June Parking Income	Bob Cook	Att. D	Information
9:25-9:30	Committee Governance			
5 min	Finance Committee Strategic Advisors	Bob Cook		Discussion
9:30-9:35	Strategic Planning			
5 min	Summary of PHPDA Staff Workplan	John Kim	To Be Emailed	Information
9:35-9:50	Real Estate			
5 min	North Lot Update	John Kim		Information
5 min	Update on Quarters Buildings	Michael Finch and John Kim		Information
5 min	Department of Commerce Access Agreement	Michael Finch	To Be Emailed	Action
9:50-10:30	Upcoming Finance Committee Projects	Bob Cook	Att. E	Information/ Discussion
40 min	<ul style="list-style-type: none"> • Executive Director Salary Review • Operating Policy Updates • Updated Lease Accounting • Preliminary Discussion of Updated Risk Management Plan 			
10:30	Adjourn	Bob Cook		

**Times are approximate*