



**Meeting of the PHPDA Finance & Audit Committee
 Wednesday, July 7, 2021
 9:00 a.m. – 10:30 a.m.**

Meeting: <https://zoom.us> | Meeting ID: 893 2141 0101
<https://us02web.zoom.us/j/89321410101?pwd=bEtPckd4ODdCQUhWMjZ6TUIMdEYxdz09>
Phone Option: +1 253 215 8782
Password: ELEVATE (Numeric Password for Phone: 1407315)

AGENDA

Time*	Topic	Who will lead the discussion	ATT	Action to be taken
9:00-9:02	Call to Order Public Comment	Doris Koo		
	June 2, 2021 Finance Committee Minutes	Doris Koo	Att A	Approve minutes
9:02-9:13	Update on Program Committee and Grantmaking	John Kim		Information
9:13-9:20 <i>2 min</i>	Financial Stewardship Investment Update	Christina Bernard	Att B	Information
<i>5 min</i>	May 2021 Financial Statements	Christina Bernard	Att C	Action
9:20-9:55 <i>5 min</i>	Personnel Staff Time Tracking January-June 2021	Christina Bernard	Att D	Information
<i>30 min</i>	Updated PHPDA Staffing and Salaries	John Kim	Att E	Action
9:55-10:30 <i>5 min</i>	Real Estate Master Plan Update	John Kim and Gene Yoon		Information
<i>10 min</i>	North Lot Project Update – Surplus Light Fixtures	John Kim	Share screen	Action
<i>5 min</i>	Update on Quarters leasing	Michael Finch		Information
<i>15 min</i>	PacMed Lease Renewal	Michael Finch and John Kim	Screen share	Action
10:30	Adjourn			

**Times are approximate*