



**Meeting of the PHPDA Finance & Audit Committee**  
**Wednesday, July 6, 2022**  
**9:00 a.m. – 10:30 a.m.**

**Physical Location:** Quarters 2 Building, Pacific Tower, 1200 12th Ave S., Seattle, WA 98144

**Virtual Location:** <https://zoom.us> | Meeting ID: 817 0556 5426  
<https://us02web.zoom.us/j/81705565426?pwd=CGRDO3A-Xq1sD1rZsHKv8EqQivLFZF.1>

**Phone Option:** +1 253 215 8782

**Password:** LIBERTY (Numeric Password for Phone: 4481687)

**AGENDA**

<b>Time*</b>	<b>Topic</b>	<b>Discussion Lead</b>	<b>ATT</b>	<b>Action</b>
<b>9:00-9:02</b>	<b>Call to Order</b> Public Comment	Bob Cook		
<b>9:02-9:03</b>	June 1, 2022 Finance Committee Minutes	Bob Cook	Att. A	Approve
<b>9:02-9:05</b>	<b>Update on Program Committee and Grantmaking</b>	John Kim		Information
<b>9:05-9:10</b>	<b>Financial Stewardship</b>			
<i>2 min</i>	Investment Update	Christina Bernard	Screen Share	Information
<i>3 min</i>	May 2022 Financial Statements	Christina Bernard	Att. B	Action
<b>9:10-9:15</b>	<b>Personnel</b>			
<i>5 min</i>	Staff Time Tracking January- June 2022	Christina Bernard	Att. C	Information
<b>9:15-10:30</b>	<b>Real Estate</b>			
<i>10 min</i>	Update on Quarters Buildings	Michael Finch and John Kim		Information
<i>5 min</i>	Third Amendment to Department of Commerce Tower Lease	Michael Finch and John Kim	Att. D	Action
<i>60 min</i>	SCIDpda North Lot Closing Documents: <ul style="list-style-type: none"> <li>• Amended Purchase Agreement with Partial Assignment</li> <li>• Amended &amp; Restated Reciprocal Easement Agreement</li> <li>• Two Continuing Property Conditions Agreements (one for each parcel)</li> <li>• Two Assignment &amp; Assumptions of Work Product (one for each parcel)</li> <li>• Assignment &amp; Assumption of the HSDPDA Funding Agreement</li> </ul>	Denise Stiffarm and John Kim	Att. E	Actions
<b>10:30</b>	<b>Adjourn</b>	Bob Cook		

*\*Times are approximate*