



**Meeting of the PHPDA Finance & Audit Committee
Wednesday, March 3, 2021
9:00 a.m. – 10:30 a.m.**

Meeting: <https://zoom.us> | Meeting ID: 835 7997 6355
<https://us02web.zoom.us/j/83579976355?pwd=YUIYbC9VaExmdEtnbXJaTUZDeENnQT09>
Phone Option: +1 253 215 8782
Password: STRATPLAN (Numeric Password for Phone: 488425871)

AGENDA

Time*	Topic	Who will lead the discussion	ATT	Action to be taken
9:00-9:02	Call to Order	Doris Koo		
	Public Comment			
	February 3, 2021 Special Finance Committee Minutes	Doris Koo	Att A	Approve minutes
9:02-9:10	Update on Program Committee and Grantmaking	John Kim		Information
9:10-9:20	Financial Stewardship			
<i>2 min</i>	Investment Update	Christina Bernard	Screen Share	Information
<i>5 min</i>	Year End 2020 Financial Statements	Christina Bernard	Att B	Action
<i>3 min</i>	January 2021 Financial Statements	Christina Bernard	Att C	Action
9:20-9:25	Property Management			
<i>5 min</i>	Reconciliation of 2020 Tower Operating Expenses	Christina Bernard	Att D	Information
9:25-9:40	Strategic Planning			
<i>15 min</i>	Preliminary Discussion of Current and Updated Strategic Plan	John Kim	Att E	Discussion
9:40-9:50	Grant Management			
<i>10 min</i>	Summary of 2020 New and Renewal Major Mid-year Financial Reports	Christina Bernard	Att F	Information
9:50-9:55	Committee Governance			
<i>5 min</i>	2021 Finance Committee Workplan	Doris Koo	Att G	Action
9:55-10:30	Real Estate			
<i>30 min</i>	Update on North Lot Project and PacMed Lease renewal	John Kim and Michael Finch		Information
<i>5 min</i>	Master Plan Update	John Kim		Information
10:30	Adjourn			

**Times are approximate*