



**Meeting of the PHPDA Finance & Audit Committee
Wednesday, March 2, 2022
9:00 a.m. – 10:30 a.m.**

Meeting: <https://zoom.us> | Meeting ID: 812 2660 5484
<https://us02web.zoom.us/j/81226605484?pwd=UitMZ0s0dzZKMIBBejl2SzI2UDZxUT09>
Phone Option: +1 253 215 8782
Password: COMMUNITY (Numeric Password for Phone: 240660676)

AGENDA

Time*	Topic	Who will lead the discussion	ATT	Action to be taken
9:00-9:02	Call to Order	Bob Cook		
	Public Comment			
	February 2, 2022 Special Finance Committee Minutes	Bob Cook	Att A	Approve Minutes
9:02-9:10	Update on Program Committee and Grantmaking	John Kim		Information
9:10-9:30	Financial Stewardship			
<i>2 min</i>	Investment Update	Christina Bernard	Screen Share	Information
<i>5 min</i>	Year End 2021 Financial Statements	Christina Bernard	Att B	Action
<i>3 min</i>	January 2022 Financial Statements	Christina Bernard	Att C	Action
<i>10 min</i>	40 th Anniversary Unbudgeted Expenses	Gene Yoon	Att D	Action
9:30-9:40	Property Management			
<i>5 min</i>	Reconciliation of 2021 Tower Operating Expenses	Christina Bernard	Att E	Information
<i>5 min</i>	East Parking Garage	Christina Bernard and Michael Finch		Action
9:40-9:50	Grant Management			
<i>10 min</i>	Summary of 2021 New and Renewal Major Mid-Year Financial Reports	Christina Bernard	Emailed Separately	Information
9:50-10:00	Committee Governance			
<i>7 min</i>	2022 Finance Committee Workplan	Bob Cook	Att F	Action
<i>3 min</i>	Policy 01-2019 Records Retention, Inspection, and Copying	Christina Bernard	Att G	Action
10:00-10:30	Real Estate			
<i>20 min</i>	Update on North Lot Project and Quarters	John Kim and Michael Finch		Information
<i>10 min</i>	Proposed Quarters Lease Term Sheet for Commerce	Michael Finch	Att H	Discussion
10:30	Adjourn			

**Times are approximate*