



**Meeting of the PHPDA Finance & Audit Committee
Wednesday, November 3, 2021
9:00 a.m. – 10:30 a.m.**

Meeting: <https://zoom.us> | Meeting ID: 864 6723 2182
<https://us02web.zoom.us/j/86467232182?pwd=Nkc5dDkxVHVJbm90Q0lyREIRdFZZZz09>
Phone Option: +1 253 215 8782
Password: 730788

AGENDA

Time*	Topic	Who will lead the discussion	ATT	Action to be taken
9:00-9:02	Call to Order Public Comment	Doris Koo		
	October 6, 2021 Finance Committee Minutes	Doris Koo	Att A	Approve minutes
9:02- 9:07	Real Estate North Lot Project Update			
<i>5 min</i>	- No Build Covenant - Condominium Sale Prohibition Covenant	John Kim and Denise Stiffarm	Att. B Att. C	Action Action
9:07-9:15	Update on Program Committee and Grantmaking	John Kim		Information
9:15-9:40	Financial Stewardship			
<i>2 min</i>	Investment Update	Christina Bernard	Screen Share	Information
<i>3 min</i>	September/Q3 2021 Financial Statements	Christina Bernard	Att D	Action
<i>20 min</i>	2022 Draft Budget and Reserve Plan	Christina Bernard	Att E	Discussion
9:40-9:55	Property Management			
<i>7 min</i>	Q3 2021 Tower Operating Expenses	Christina Bernard	Att F	Information
<i>8 min</i>	Property Management Contract (Res 11-2021)	Christina Bernard	Att G	Action
9:55-10:30	Real Estate			
<i>10 min</i>	Master Plan Update	John Kim		Information
<i>10 min</i>	Update on Quarters Leasing (Resolution 10-2021)	Michael Finch and John Kim	Emailed Separately	Action
<i>15 min</i>	PacMed Clinic Lease Renewal (Resolution 08-2021) Terms of Lease Emailed Separately	Michael Finch and John Kim	Att. H	Action
10:30	Adjourn			

**Times are approximate*