



Meeting of the PHPDA Finance & Audit Committee
Wednesday, January 6, 2021
9:00 a.m. – 10:30 a.m.

Meeting: <https://zoom.us> | Meeting ID: 865 2300 3923
<https://us02web.zoom.us/j/86523003923?pwd=eW9aZnRFODhtVXJGcWNmSDFpTW5HZz09>
Phone Option: +1 253 215 8782
Password: NEWYEAR (Numeric Password for Phone: 4610649)

AGENDA

Time*	Topic	Who will lead the discussion	ATT	Action to be taken
9:00-9:02	Call to Order	Doris Koo		
	Public Comment			
	December 2, 2020 Finance Committee Minutes	Doris Koo	Att A	Approve minutes
9:02-9:10	Update on Program Committee and Grantmaking	John Kim		Information
9:10-9:25	Financial Stewardship			
<i>3 min</i>	Investment Update	Christina Bernard	Screen Share	Information
<i>5 min</i>	November 2020 Financial Statements	Christina Bernard	Att B	Action
<i>4 min</i>	Update on State Audit	Christina Bernard		Information
<i>3 min</i>	2020 Staff Time Tracking Summary	Christina Bernard	Att C	Information
9:25-9:50	Committee Governance			
<i>10 min</i>	Review of 2020 Finance Committee Workplan	Doris Koo	Att D	Information
<i>15 min</i>	2021 Finance Committee Workplan	Doris Koo	Att E	Discussion/ Action
9:50-9:55	Professional Services			
<i>5 min</i>	Renewal of Professional Services Relationship with Pacifica Law Group (Resolution 01-2021)	Christina Bernard	Att F	Action
9:55-10:30	Real Estate			
<i>30 min</i>	Update on North Lot Project and PacMed Lease renewal	John Kim and Michael Finch		Information
<i>5 min</i>	Master Plan Update	John Kim		Information
10:30	Adjourn			

**Times are approximate*